



Bob Holden
Governor

DIVISION OF WORKFORCE DEVELOPMENT

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DWD ISSUANCE 05-01, Change 1

Subject: Procedures for investigating Equal Opportunity (EO) complaints within the Local Region.

1. Purpose: To transmit policies and procedures for EO complaints filed at the local level.
2. History: Section 667.800 of the Final Regulations describes the grievance and complaints procedures required by the Workforce Investment Act (WIA). Section 667.600 (g)(1) clarifies that complaints alleging discrimination must be handled in accordance with procedures that meet the requirements of 29 CFR part 37.
3. Substance: EO complaints may be filed at the local level with the local EO officer, or at the state level. If filed at the local level, it will be immediately forwarded to the state's EO Officer. All investigations of written EO complaints will be conducted by the Division of Workforce Development, up to and including any potential hearing. (Please see DWD Issuance 05-01, dated August 27, 2001, page 2, "Duties of a Local EO Officer are as follows".)
4. Action: Effective immediately, please use the definitions and procedures contained herein in the planning and reporting of EO complaints.

5. Contact: Please direct all questions regarding this issuance to Juanita J. Davis,
State WIA EO Officer, (573) 751-3193 or e-mail,
jdavis@wfd.state.mo.us.

Rick Beasley, Director

RB/dp

- c: DWD Admin Group
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